

The City Council of the City of Algona, Iowa, met in a work session June 15th, 2020, at 4:00 p.m., via a conference call originating from City Hall Council Chambers. The meeting was held following the social distancing guidelines set by the CDC in response to the ongoing COVID-19 pandemic. The following council members were present: Kohlhaas, Sabin, Davis, Sudol, Johnson, and Curtis.

Also present, Director of Public Works Director Covert, Economic Development Director Tjaden, and acting City Attorney Ennen

Kohlhaas moved and Sabin seconded the motion to approve the agenda. Motion carried.

The first item on the agenda was a review of the Review Potential Street Projects - N. Main, Finn, Moore, Snap-On Drive, and Industrial Park. Wes Brown from Bolton & Menk was available and spoke about the proposed design and construction of the 2021 S. Moore Street and the Finn Drive Street & Utility Improvements. Wes then explained to Council the Proposed Engineering Contract for the Industrial Park. Including conceptual lot layouts, preliminary drainage analysis and preparation of infrastructure cost estimates. All a part of the proposed Engineering agreement.

The second item on the agenda was discussion of footing tile removals. It was decided to move forward with the notification of improper connections.

The third item on the agenda was 61 Oakridge drive. The lot was offered to the City. Council decided the lot was not in the City's best interest and declined the offer.

Other topics included a Special Council meeting will be scheduled for Wednesday June 17<sup>th</sup>, 2020 Topics include appointment of interim City Administrator, Park and Recreation Director opening and City operations in response to Covid-19.

Meeting Adjourned at 5:00.

MINUTES OF PROCEEDINGS  
OF THE  
ALGONA CITY COUNCIL OF THE CITY OF ALGONA, KOSSUTH COUNTY, IOWA

The City Council of the City of Algona, Iowa, met in regular session June 15, 2020, at 5:00 p.m., via a conference call originating from City Hall Council Chambers. The meeting was held following the social distancing guidelines set by the CDC in response to the ongoing COVID-19 pandemic. The following council members were present: Kohlhaas, Sabin, Davis, Sudol, Johnson, and Curtis.

Also present, Director of Public Works Director Covert, Economic Development Director Tjaden, and acting City Attorney Ennen

The meeting was called to order.

Mayor Murphy led those present in the Pledge of Allegiance.

Kohlhaas moved and Curtis seconded the motion to approve the agenda. On a call of the roll the vote was all ayes. Motion carried.

CONSENT AGENDA

Kohlhaas moved and Johnson seconded the motion that the following be approved as part of the Consent Agenda: approve minutes June 1st, 2020 Council meeting, approve Appropriating Resolution No. 19/20-24, approve Cigarette permits Hy-Vee Grocery, Dollar General and One Stop Shop, approve Department reports approve minutes of various Boards/Commissions, and the Administrator's Report. On call of the roll the vote was all ayes. Motion carried.

REVIEW STEVE BECKER APPEAL REQUEST OF THE TREE BOARD DECISION

The appeal request of the Tree Board Decision remained on the table.

APPROVE RESIGNATION - CITY ADMINISTRATOR

Davis moved and Curtis seconded the request to approve the resignation of Curt Wiseman effective June 12<sup>th</sup>. On a call of the roll the vote was all ayes.

PUBLIC HEARING ON A PROPOSED VOLUNTARY ANNEXATION TO THE CITY OF ALGONA, IOWA

Mayor Murphy announced at 5:08 p.m., for a public hearing on a Proposed Voluntary Annexation to the City of Algona, Iowa. There being no comments, either oral or written, the public hearing was closed at 5:09

RESOLUTION APPROVING VOLUNTARY ANNEXATION OF PROPERTY OWNED BY THE CITY OF ALGONA

This resolution will approve annexation of the approximately 55 acre industrial park that the City purchased last year.

Davis moved and Sabin seconded the motion to approve Resolution No. 20-111 "Resolution Approving Voluntary Annexation of the Property Owned by the City of Algona". On call of the roll the vote was all ayes. Motion carried.

PETITION TO AMMEND THE ZONING ORDINANCE OF THE CITY OF ALGONA, IOWA -  
INDUSTRIAL PARK

When property is annexed into the City, it is initially zoned Agricultural. The intention of the property is to be an industrial park and the recommended zoning is Heavy Manufacturing. It needs to be referred to the Planning and Zoning Commission to review and recommend the appropriate zoning designation.

Sabin moved and Johnson seconded the motion to refer to the Planning and Zoning Commission. On a call of the roll the vote was all ayes. Motion carried.

PUBLIC HEARING ON AMENDING THE ZONING REGULATIONS FOR THE CITY OF ALGONA BY  
REMOVING THE RESTRICTIONS ON FAMILY HOME SEPARATION DISTANCES AND UPDATING  
REFERENCES TO ELDER HOMES PURSUANT TO STATE LAW

Mayor Murphy announced at 5:11 p.m., for a public hearing on Amending the Zoning Regulations for the City of Algona by Removing the Restrictions on Family

Home Separation Distances and Updating References to Elder Homes Pursuant to State Law. There were comments from Jennifer Foertsch on their concerns. Jean Menning from Exceptional Treasures also spoke on the topic. The public hearing was closed at 5:20

AN ORDINANCE AMENDING THE ALGONA MUNICIPAL CODE BY REMOVING THE RESTRICTIONS ON FAMILY HOME SEPARATION DISTANCES AND UPDATING REFERENCES TO ELDER HOMES PURSUANT TO STATE LAW 1<sup>ST</sup> READING

The changes in this Ordinance will remove restrictions on family home separation distances and remove references to Elder homes.

Ben Ennen acting City Attorney, read the proposed Ordinance to Council.

Kohlhaas moved and Sudol seconded the motion to approve the 1<sup>st</sup> reading of "Ordinance Amending the Algona Municipal Code by Removing the Restrictions on Family Home Separation Distances and Updating References to Elder Homes Pursuant to State Law". On a call of the roll the vote was ayes Curtis, Sabin, Kohlhaas, Johnson, and Sudol. Davis abstained. Motion carried.

AN ORDINANCE AMENDING THE ALGONA MUNICIPAL CODE BY PROVIDING FOR URBAN CHICKENS AND AMENDING THE DEFINITION OF LIVESTOCK

This ordinance will allow for urban chickens within City limits.

Kohlhaas moved and Curtis seconded the motion to waive the 1<sup>st</sup> reading of "Ordinance Amending the Algona Municipal Code by Providing for Urban Chickens and Amending the definition of Livestock". On a call of the roll the vote was all ayes. Motion carried.

Kohlhaas moved and Sabin seconded the motion to approve the 1<sup>st</sup> reading of "Ordinance Amending the Algona Municipal Code by Providing for Urban Chickens and Amending the definition of Livestock". On a call of the roll the vote was all ayes. Motion carried.

RESOLUTION APPROVING EMERGENCY MEDICAL SERVICES BUSINESS AGREEMENT

Phil Albers explained to Council the agreement specifics between Kossuth County EMS, City of Algona and City of Swea City. It describes the purpose, financing, obligations, equipment and other items that will create a county-wide EMS service.

Davis moved and Johnson seconded the motion to adopt Resolution No. 20-104 "Resolution Approving Emergency Medical Services Business Agreement", be adopted. On a call of the roll the vote was all ayes motion carried.

RESOLUTION APPROVING TRANSFER OF FUNDS FROM THE ALGONA MUNICIPAL ELECTRIC UTILITY, THE ALGONA MUNICIPAL WATER UTILITY AND THE ALGONA MUNICIPAL TELECOMMUNICATIONS UTILITY TO THE CITY OF ALGONA

John Bilsten explained to Council the reason for this duplicate Resolution. A change in code, on the Electric and Water Utility on the original AMU Resolution was incorrect, resulting in a change to their original resolution. The only change to the original City resolution was the date.

Sabin moved and Davis seconded the motion to adopt Resolution No. 20-113 "Resolution Approving Transfer of Funds from the Algona Municipal Electric Utility, the Algona Municipal Water Utility and the Algona Municipal Telecommunications Utility to the City of Algona", be adopted. On a call of the roll the vote was all ayes. Motion carried.

RESOLUTION APPROVING ENGINEERS STATEMENT OF COMPLETION AND RELEASING RETAINAGE FOR THE 3 STALL HANGAR EXTENSION AND APPROACH PAVING PROJECT AT THE ALGONA MUNICIPAL AIRPORT FOR THE CITY OF ALGONA, IOWA

Kingland Construction Services of Forest City, Iowa has completed all work on the project and we need to accept the project. The final retainage amount is \$16,417.80 and will be paid 30 days after the date of final acceptance.

Sabin moved and Curtis seconded the motion to approve Resolution No. 20-115 "Resolution Approving Statement of Completion and Releasing Retainage for the 3- Stall Hangar Extension and Approach Paving Project at the Algona Municipal Airport for the City of Algona, Iowa", be adopted. On a call of the roll the vote was all ayes. Motion carried.

RESOLUTION AMENDING SALARY RESOLUTION

In our effort to provide a fair wage for EMS staff, we need to increase the pay to our volunteers. Effective July 1, 2020 the volunteer PRN medic will be paid \$20.00/hr, the EMT/EMT-I 14.00/hr and the volunteer Drivers will be paid \$12.00/hr.

Sudol moved and Davis seconded the motion to approve Resolution No. 20-114 "Resolution Amending Salary Resloution", be adopted. On a call of the roll the vote was all ayes. Motion carried.

RESOLUTION APPROVING CONTRACT FOR ENGINEERING SERVICES FOR EAST INDUSTRIAL PARK IMPROVEMENTS PROJECT

Bolton & Menk, Inc. has prepared an agreement for engineering services for the East Industrial Park Improvements project. It will be for preliminary site analysis and master planning services. The proposed fee will be on a time & material basis with an estimated fee of \$12,000.

Johnson moved and Davis seconded the motion to approve Resolution No. 20-116 "Resolution Approving Contract for Engineering Services for East Industrial Park Improvements Project.", be adopted. On a call of the roll the vote all ayes. Motion carried.

RESOLUTION APPROVING CONTRACT FOR ENGINEERING SERVICES FOR 2021 S MOORE STREET AND FINN DRIVE RECONSTRUCTION PROJECT

Bolton & Menk, Inc. has prepared an agreement for engineering services for the 2021 S Moore Street and Finn Drive Reconstruction project. It will be for

final design, bidding and construction services. The proposed fee for preliminary plans, final plans and bidding services is a fixed fee of \$160,800.00.

Kohlhaas moved and Johnson seconded the motion to table the Resolution for further consideration of changing the contract to reconstruction of Snap on Drive. On a call of the roll the vote all ayes. Motion carried.

REFER TO PLANNING AND ZONING

AMU is petitioning to change the zoning on land they own.

Sabin moved and Kohlhaas seconded the motion to refer the request to the Planning and Zoning Commission. On a call of the roll the vote was all ayes. Motion carried.

FINAL REPORT TERM EXPIRING LIBRARY BOARD OF TRUSTEES

Jan Andrews, Kathy Diers and Kelsey Throne have terms that expires June 30, 2020. These are Mayoral appointments.

NOTIFICATION TERM EXPIRING AIRPORT ZONING BOARD OF ADJUSTMENT

Joe Muller has a term that expires August 1, 2020. This is a Council appointment.

NOTIFICATION TERM EXPIRING AIRPORT BOARD OF CEMETERY TRUSTEES

Cary Lane and Midge Andreassen have terms that expire August 11, 2020. These are Council appointments.

NOTIFICATION RESIGNATION PARKS AND RECREATION COMMISSION

Mindy Baker has submitted her resignation. She has a term that expires December 31, 2022. This is a Council appointment.

Meeting adjourned at 5:42 p.m.

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Richard Murphy, Mayor

ATTEST:

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Debra Bell, City Clerk