

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: Algona City Council
Date of Meeting: February 6, 2012
Time of Meeting: 4:30 p.m.
Place of Meeting: City Hall Council Chambers

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Roll Call
2. Approve agenda
3. Citizen's opportunity to address council on items not on the agenda.
4. CONSENT AGENDA
 - a. Approve minutes of January 16, 2012 work session
 - b. Approve minutes of January 16, 2012, council meeting*
 - c. Approve minutes of January 25, 2012, budget workshop*
 - d. Approve minutes of January 26, 2012, budget workshop*
 - e. Approve minutes of January 31, 2012, goal setting session*
 - f. Approve Appropriating Resolution No. 11/12-15 (bills)*
 - g. Approve C Beer permit/Class B Native Wine Permit-Wiltgen Jewelers, Inc.*
 - h. Administrator's report*
5. OLD BUSINESS
 5. Resolution Approving Contracts with FEH and Brooks, Borgs, Skiles for Library/City Hall Designs at O.B. Laing facility-tabled*
6. NEW BUSINESS
 6. Resolution Accepting the 2011/2012 Fiscal Year Audit*
 7. Resolution Authorizing Release of Mortgage*
 8. Resolution Authorizing Release of Mortgage*
 9. Resolution Appointing Member and Alternate Member to the Kossuth County E-9-1-1 Board*
 10. Resolution Approving Subordination and Consent Agreement-Snap-On Tools*
 11. Approve LED Street Lighting Project Memorandum of Understanding*
 12. Approve Hotel/Motel Tax Report-Algona Chamber of Commerce*
 13. Approve Application for Urban Revitalization Tax Exemption-Reising*
 14. Approve Application for Urban Revitalization Tax Exemption-Wheaton*
 15. Approve Application for Urban Revitalization Tax Exemption-Hansen*
 16. Approve Application for Urban Revitalization Tax Exemption-Jansen*
 17. Appointment to Algona Airport Commission*
18. Citizen's opportunity to address council on items not on the Agenda*

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February 6, 2012

Agenda Item 5:

Resolution Approving Contracts with FEH and Brooks, Borgs, Skiles for Library/City Hall Designs at O. B. Laing Facility.

Recommended Council Motion: That Council move to table FEH Associates Inc. and Brooks Borgs and Skiles contracts for designs at O.B. Laing Facility and direct City Administrator to partner with School Superintendent to research and a proposal from Foutch Brothers LLC.

Background: January 3, 2012 City Council directed staff to prepare contracts with FEH Associates and Brooks Borg and Skiles. On January 5, 2012, Don Tietz, Marty Fonley, and Shawn Foutch toured the O. B. Laing facility. Mr. Foutch indicated that he and his family owned company, Foutch Brothers, LLC would like to submit a proposal to buy the building and develop approximately 20 residential apartments. Mr. Foutch also indicated that the gymnasium and auditorium can be preserved for use by city, school and other community functions. Mr. Foutch verbally indicated that a proposal could be drafted within a few weeks.

Agenda Item 6:

Resolution accepting the 2011/2012 Fiscal Year Audit

Recommended Council Motion: That Council move accepts the Independent Auditor's Reports Basic Financial Statements and Supplementary Information Schedule of Findings prepared and presented by T.P. Anderson & Company, P.C.

Background: T. P. Anderson & Company, P.C. audited the financial statements of the City of Algona. The audit was conducted in accordance with auditing standards and findings will be presented by a member of the auditing firm.

Agenda Item 7:

Resolution Authorizing Release of Mortgage

Recommended Council Motion: That Council move to approve the release of mortgage

Background: Cole and Peggy O'Donnell received a housing assistance down payment loan on July 21, 2003. The terms of the loan has been satisfied therefore, the City of Algona must release the mortgage.

Agenda Item 8:

Resolution Authorizing Release of Mortgage

Recommended Council Motion: That Council move to approve the release of mortgage

Background: Cole and Peggy O'Donnell received a housing rehabilitation loan on July 9, 2007. The terms of the loan has been satisfied therefore, the City of Algona must release the mortgage.

Agenda Item 9:

Resolution Appointing Member and Alternate Member to the Kossuth County E-911 Board

Recommended Council Motion: That Council appoints one voting member and one alternate member to the Kossuth E911 Board.

Background: Previously, retired Police Chief Kevin Bangert was the voting member and Curt Schipper was the alternate voting member.

Agenda Item 10:

Resolution Approving Subordination and Consent Agreement-Snap-On Tools

Recommended Council Motion: That Council move to approve the Subordination and Consent Agreement

Background: Snap-On is in the process of entering into an Environmental Covenant with the Iowa Department of Natural Resources. The City has a prior mortgage interest and as part of that Covenant, the IDNR requires the subordination of any prior mortgage rights in the property to the Active and Use Limitations of the Covenant. The Covenant contains the following restrictions:

- No drinking water wells (as defined in 567 I.A.C rule 135.2 and as subsequently amended) shall be installed within the boundaries of the property.
 - No non-drinking water wells (as defined in 567 I.A.C rule 135.2 and as subsequently amended), except groundwater monitoring and/or remediation wells shall be installed within the boundaries of the property.
 - No part of the property shall be used as a residential land-use area as defined in Chapter 567.I.A.C. 137.2 and subsequently amended.
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Agenda Item 11:

Approval of LED Street Lighting Project Memorandum of Understanding (MOU)

Recommended Council Motion: That Council reviews the Memorandum of Understanding (MOU) between AMU and The City of Algona for the LED Street Lighting Project and makes any necessary motions pertaining to the project.

Background: Algona Municipal Utilities received a grant to update street lights with more energy efficient LED street lights. The total project cost is approximately \$298,605 with a grant funding one half of the project (\$149,303). The City of Algona will be responsible for the grant match of \$149,303. AMU is proposing to pay for the City's portion (\$149,303) up front with a MOU proposing that the PILOT payment will be reduced \$16,589 per year annually for nine years.

Agenda Item 12:

Approve Hotel/Motel Tax Report- Algona Chamber of Commerce

Recommended Council Motion: That Council Move to approve the Hotel/Motel Tax report from the Chamber of Commerce.

Background: The Chamber of Commerce received \$15,227.33 in Hotel/Motel revenue in 2011. The expenses in 2011 totaled 13,304.66.



Agenda Item 13:

Approve Application for Urban Revitalization Tax Exemption- Reising

Recommended Council Motion: That Council Move to approve the Residential Urban Revitalization Tax Exemption for Tom and MaryAnn Reising.

Background: Tom and MaryAnn Reising, completion of new construction, standard exemption 100% exemption on the first \$75,000 of actual improvements/construction for five years.

Agenda Item 14:

Approve Application for Urban Revitalization Tax Exemption- Wheaton

Recommended Council Motion: That Council Move to approve the Residential Urban Revitalization Tax Exemption for Marie Wheaton.

Background: Marie Wheaton, completion of new construction, standard exemption 100% exemption on the first \$75,000 of actual improvements/construction for five years.

Agenda Item 15:

Approve Application for Urban Revitalization Tax Exemption- Hansen

Recommended Council Motion: That Council Move to approve the Residential Urban Revitalization Tax Exemption for Wayne Hansen

Background: Wayne Hansen, completion of new construction, standard exemption 100% exemption on the first \$75,000 of actual improvements/construction for five years.

Agenda Item 16:

Approve Application for Urban Revitalization Tax Exemption- Jansen

Recommended Council Motion: That Council Move to approve the Residential Urban Revitalization Tax Exemption for Katherine Jansen.

Background: Katherine Jansen, completion of new construction, standard exemption 100% exemption on the first \$75,000 of actual improvements/construction for five years.

Agenda Item 17:

Appointment to Algona Airport Commission

Recommended Council Motion: That Council Move to appoint _____ to the Algona Airport Commission.

Background: A vacancy exists on the Algona Airport Board with a term that will expire on August 23, 2013.
